

(To be typed on company's letter head)

DEMAND LETTER

Talentrio Global Network Private Limited

**#204, Cosmos Plaza, Opp. Indian Oil Society,
J. P. Road, Andheri West, Mumbai 400 058. INDIA,
Tel : +91(22) 26377700
Fax : +91(22) 26319800
E-mail : info@talentrio.com
Web: www.talentrio.com**

Kind Attn: Mr. Prem Verma – CEO

Dear Sir,

Please recruit following category personnel

SN	Category (give brief job profile)	Nos.	Salary per Month
1.			
2.			
3.			
4.			
5.			
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TERMS AND CONDITIONS:

Free Accommodation provided
Free Medical Treatment
Free Return Air Passage
Food or Food Allowance
Free local Transportation (from place of stay to work and back)
Social Security group insurance provided
Working Forty Eight (48) Hours a Week
Contract period.....
Other Conditions as per [name of *country*] Labour Law

Yours faithfully,

**Name of the Authorised Person
Designation
Company Seal & Signature**