

(To be typed on company's letter head)

## **Specimen Agreement**

Position	:	
Status	:	Bachelor/Family
Salary	:	
Duty Hours	:	8 hours
Contract Period	:	2 Years
Probation Period	:	N.A
Leave	:	Yearly
Airfare	:	To and fro air tickets provided by company
Accommodation	:	Free food/allowance & Accommodation and food provided by the company.
Medical Facilities	:	As per local labour law
Joining Date	:	As soon as we obtain the employment visa in your favour

The passport of the worker, being the property of the Government of India, shall not be confiscated by the employer under any circumstances. The passport will be retained by the worker at all times and will be produced before the embassy of India as when called for.

The employer will be responsible for obtaining valid entry permit for the employee and in case the employer refuses continuation of employment in the country, the employer shall compensate the employee at the rate of three months salary and also repatriate him to his country of origin at the cost of employer.

Payment of compensation to the employee in case of disability, permanent injury arising of and incurred while on duty will be provided for in accordance with the local labour laws.

In case of death of worker, the company/employer shall dispatch the mortal remains of the deceased to his/her native place at its/his own expenses and shall settle all dues of the worker(s) in coordination with the Indian mission.

### **First Party**

**Company Name**  
**Name of the Authorized Person**  
**Designation**  
**Company Seal & Signature**

### **Second Party**

To be left blank